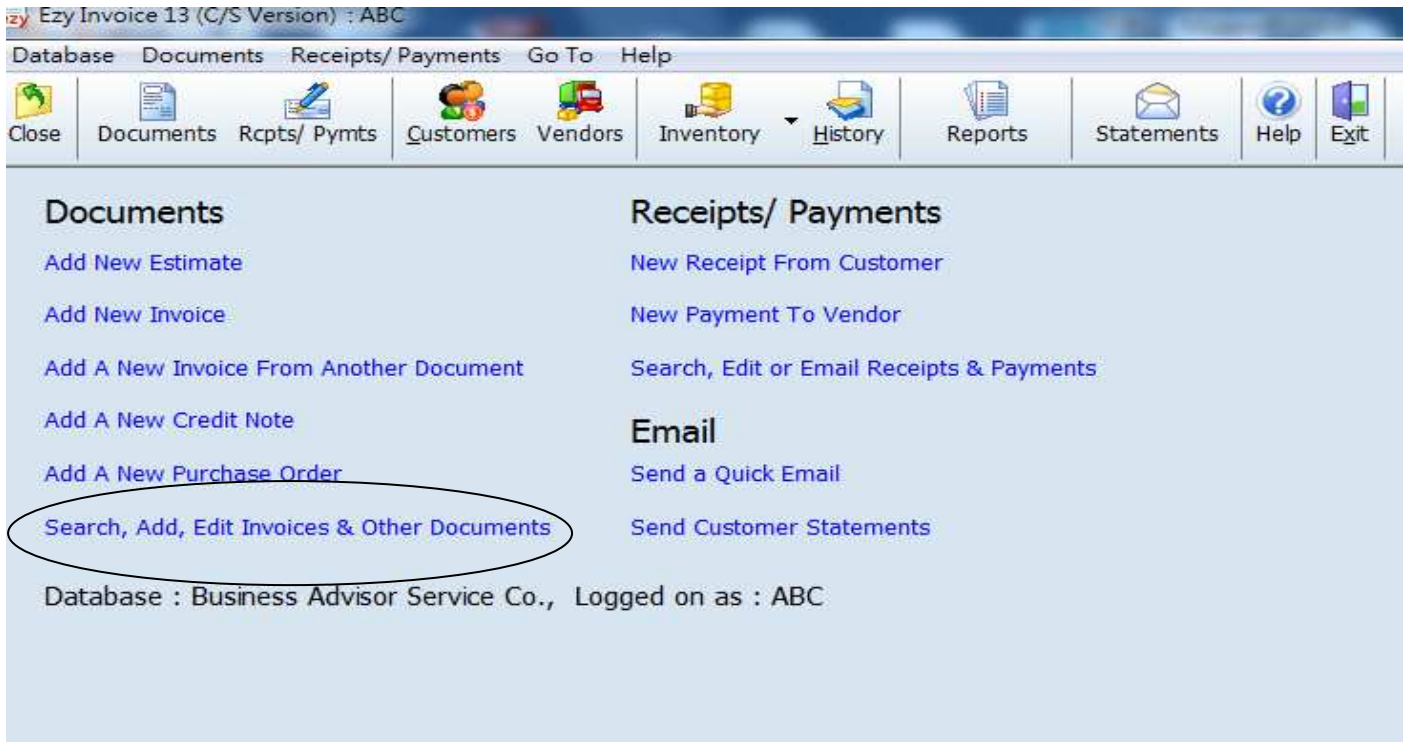
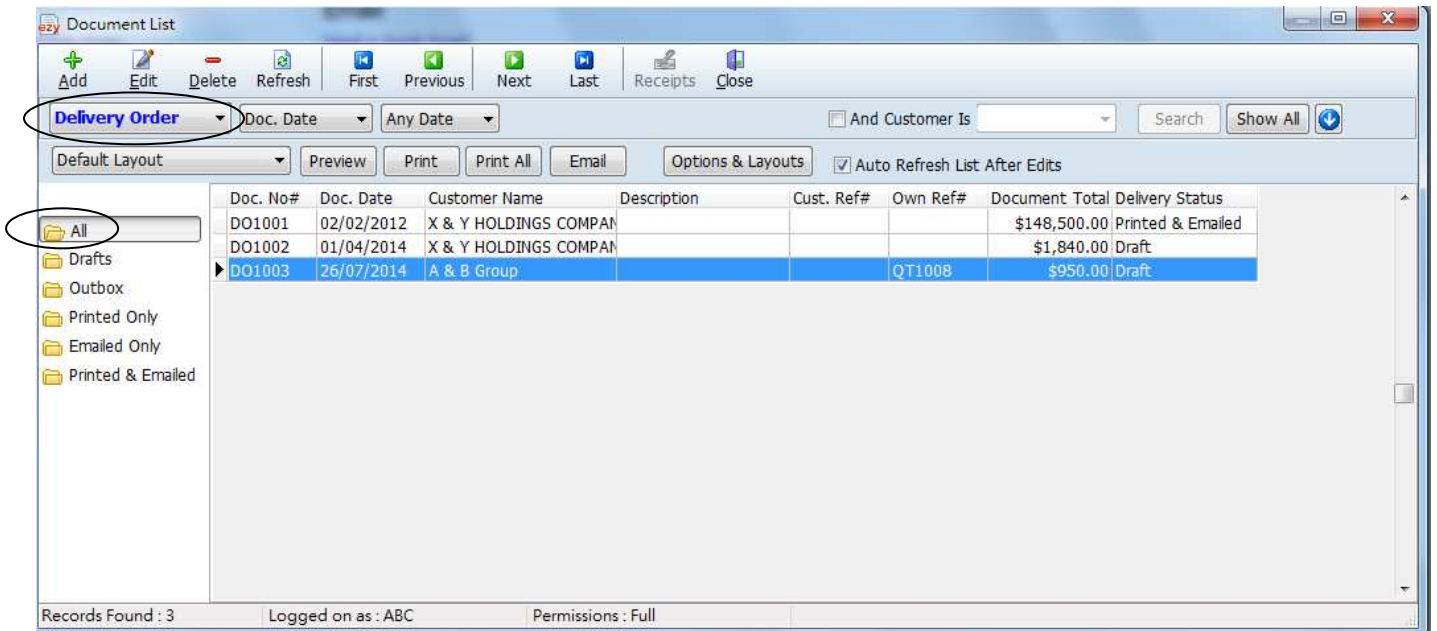


Transfer "Quotation" to "Delivery Note" (Method 2)



Select [Delivery Order], click [All], select and double click to open the document



EZY Invoice 13

Delivery Order (DO1003)

Customer: A & B Group
ShipTo: 石化有限公司
Address: 九龍 旺角 上海街 181-185 號 七樓 C室
Doc No#: DO1003
Date: 26/07/2014
Our Ref#: QT1008
Total Amount: \$950.00

SN#	Product ID	Description	Qty	UM	Unit Price	Amount	Remarks1
1	C-1	Shirt			\$300.00	\$300.00	
2	C-2	Dress		1 件	\$450.00	\$450.00	
3	C-3	T-Shirt		1 pc	\$200.00	\$200.00	

Del. Status: Draft

[Type] select [Quotation], adjust Date, click [Search] button, mouse point to selective document, click [OK]

Add A New Delivery Order From The Following :

Type: Quotation
And Status Is: Pending
And Customer Name: Begins With

Doc. No#	Doc Date	Name	Description	Cust/Vend Ref#	Own Ref#	Doc. Total	Status
QT1007	24/06/2014	A & B Group					Pending
QT1008	24/06/2014	A & B Group				\$950.00	Pending

Documents Found : 2

EZY Invoice 13

Result :

Delivery Order (DO1003)

Add Refresh Save Cancel Close

Default Layout Preview Print Email Options & Layouts Save form & column size

Main More

Customer: A & B Group ShipTo: 石化有限公司 Doc No#: DO1003
Contacts: Address: 九龍 旺角 上海街 181-185 號 七樓 C室 Date: 26/07/2014
Attn To: Attn To: Your Ref#: Our Ref#: QT1008
Description: Tel: Salesperson: Job Code:

Inventory Auto Serial No

SN#	Product ID	Description	Qty	UM	Unit Price	Amount	Remarks1
1	C-1	Shirt	1	Ea	\$300.00	\$300.00	
2	C-2	Dress	1	件	\$450.00	\$450.00	
3	C-3	T-Shirt	1	pc	\$200.00	\$200.00	
1	C-1	Shirt	1	Ea	\$300.00	\$300.00	} This 3 items transfer from Quotation
2	C-2	Dress	1	件	\$450.00	\$450.00	
3	C-3	T-Shirt	1	pc	\$200.00	\$200.00	

Comments Del. Status: Draft Total Amount: \$1,900.00

Logged on as : ABC Permissions : Full